



# Ponca Bible Camp

PO Box 32, Ponca, AR 72670

Phone: (870) 861-5560 Email: info@poncacamp.com

Website: www.poncacamp.com

## Rental Agreement

To reserve rental dates for Ponca Bible Camp, complete Sections A, C, and D of this form and mail it along with your \$150.00 Deposit to Ponca Bible Camp, (address listed above). Rental dates are only confirmed upon receipt of completed Rental Agreement and Deposit.

### A. Rental Group Information (Complete for Reservation)

1. Church/Group Name: \_\_\_\_\_

2. Church/Group Address: \_\_\_\_\_  
\_\_\_\_\_

Church/Group Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

3. Contact Name: \_\_\_\_\_

4. Contact's Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

5. Rental Dates: Arrive \_\_\_\_/\_\_\_\_/\_\_\_\_ Depart \_\_\_\_/\_\_\_\_/\_\_\_\_ Nights at PBC: \_\_\_\_\_

6. Estimated Time of: Arrival \_\_\_\_:\_\_\_\_ Departure \_\_\_\_:\_\_\_\_

7. Age Group [circle applicable group(s)]: Family Adult College Teen Children

8. *Estimated* Number of People Staying: \_\_\_\_\_

### B. Rental Fee: (Completed by Camp Administrator at time of rental)

*Full payment of rental is due prior to your Check-Out*

**Minimum Nightly Rental:** \$400.00 per night (equivalent of 16 renters)

**Peak Season Minimum Rental:** May 15 - July 30, there is a 2 night minimum stay.

**Rental Fee:** \$25.00 per person, per night

**Day Charge:** \$10.00 per person (for persons attending an event, but not spending the night)

**Extended Stay Discount:** 20% Off entire rental for a 3 or more consecutive night stay

**Children Age Four and Under:** Free of Charge

*Rental Fees are based on Check-In time after 4:00pm and Check-Out time before 2:00pm Arriving before 4:00pm or Departing after 2:00pm: an additional \$10.00 per person*

Day 1 Number in group staying Overnight \_\_\_\_\_ x \$25.00 / person = \$ \_\_\_\_\_

Number in group receiving Day Charge \_\_\_\_\_ x \$10.00 / person = \$ \_\_\_\_\_

Day 2 Number in group staying Overnight \_\_\_\_\_ x \$25.00 / person = \$ \_\_\_\_\_

Number in group receiving Day Charge \_\_\_\_\_ x \$10.00 / person = \$ \_\_\_\_\_

Day 3 Number in group staying Overnight \_\_\_\_\_ x \$25.00 / person = \$ \_\_\_\_\_

Number in group receiving Day Charge \_\_\_\_\_ x \$10.00 / person = \$ \_\_\_\_\_

Day 4 Number in group staying Overnight \_\_\_\_\_ x \$25.00 / person = \$ \_\_\_\_\_

Number in group receiving Day Charge \_\_\_\_\_ x \$10.00 / person = \$ \_\_\_\_\_

Day 5 Number in group staying Overnight \_\_\_\_\_ x \$25.00 / person = \$ \_\_\_\_\_

Number in group receiving Day Charge \_\_\_\_\_ x \$10.00 / person = \$ \_\_\_\_\_

Extended Stay Discount (3 nights or more) 20% Discount = \$ \_\_\_\_\_

**Total Amount Due = \$ \_\_\_\_\_**

## **Ponca Bible Camp - Rental Agreement (cont'd.)**

### **C. Rental Policies**

#### **Rental Fees / Minimum Rental**

We, the undersigned, agree to make a complete and full payment of the rental fees due to Ponca Bible Camp prior to departure. We understand and agree to the following Rental Fees:

Minimum Nightly Rental: \$400.00 per night (equivalent of 16 renters)

Peak Season Minimum Rental: May 15 - July 30, there is a 2 night minimum stay.

Rental Fee: \$25.00 per person, per night

Day Charge: \$10.00 per person (for persons attending an event, but not spending the night)

Extended Stay Discount: 20% Off entire rental for a 3 or more consecutive night stay

Children Age Four and Under: Free of Charge

*Rental Fees based on Check-In time after 4:00pm and Check-Out time before 2:00pm*

*Arriving before 4:00pm or Departing after 2:00pm: an additional \$10.00 per person day charge.*

#### **Deposit / Post-Rental Clean-Up**

We, the undersigned, understand a deposit of \$150.00 is required to reserve the above requested dates. Upon arrival, a camp administrator will review kitchen equipment usage with your cooks and review the Post-Rental Checklist with the group leader. All groups are responsible for cleaning the facilities prior to their departure. Cleaning checklists are posted in each building and all cleaning supplies are provided. Prior to your departure, a camp administrator will review the grounds with your leader to insure the camp has been cleaned and that no damage was incurred. Upon this confirmation, the \$150.00 deposit will be returned by mail. A fee for damages or clean-up not completed may be deducted from the deposit if necessary.

#### **Cancellation Policy**

We, the undersigned, agree that 50% of our deposit will be refunded if a notice of cancellation occurs at least 60 days prior to the scheduled rental dates. If less than 60 days notice of cancellation is given, we understand no refund will be made.

#### **Indemnity Clause**

We, the undersigned, hereby agree that Ponca Bible Camp and its officers, agents, and employees shall not be responsible for any injury to the property or person of any individual, adult or child, in our group during the rental dates described above. We agree to hold Ponca Bible Camp and its officers, agents, and employees harmless and indemnified from any claim or loss arising out of injury to person or property during our retreat at PBC.

#### **First Aid Supplies**

We, the undersigned, agree to provide our own First-Aid equipment and care for any injuries incurred by any individual, adult or child, described above. We understand that Ponca Bible Camp will not provide any First-Aid equipment and/or care. We understand the nearest area hospital is North Arkansas Regional Medical Center, in Harrison, Arkansas, approximately 30 minutes away.

#### **Smoking / Alcohol**

We, the undersigned, understand and agree to abide by Ponca Bible Camp's Smoke-Free, Alcohol-Free policy. Smoking is not permitted on our camp grounds. Alcohol, illegal drugs, fireworks, and firearms are not permitted and will be cause for removal.

#### **Pets**

We, the undersigned, understand that pets are not permitted.

**Ponca Bible Camp - Lease Agreement (cont'd.)**

**Noise / Volume**

We, the undersigned, agree to abide by the noise policy that outdoor sound systems should be kept to a moderate level and that all outdoor sound systems must be turned off by 10:00 p.m.

**Phone Calls**

We, the undersigned, understand there is No Cell Phone Service at or near Ponca Bible Camp due to the mountainous terrain. For placing phone calls, it is recommended to bring calling cards, or leave a reimbursement donation. Thank you.

**Conduct**

We, the undersigned, agree to honor the Lord Jesus Christ in our conduct while at Ponca Bible Camp and give our best efforts in leaving the camp facilities in better condition than when we arrived. We agree the main purpose of our rental is to glorify God through a Christ-centered ministry. We agree that Ponca Bible Camp reserves the right to ask us to leave if we are being disruptive, destructive or practicing anything that disagrees with the faith statement set forth in the following section.

**D. Faith Statement**

We, the undersigned, agree with the following Statement of Faith:

THE BIBLE is absolutely free from error in its original manuscripts. It is our sole authority in all matters of life and death. (2 Timothy 3:16,17)

JESUS CHRIST is the Son of God and is fully God and fully man. He is the second person of the triune God and is equal to the Father in deity. (John 1:1-3)

SALVATION is a free gift by grace through faith alone based on the death and resurrection of Jesus Christ, who came to earth and died for you to make the payment of your sin. God offers you complete forgiveness of your sins if you will accept by faith the Lord Jesus Christ as your Savior. (John 3:16)

BAPTISM is our outward testimony to others of our personal faith in Jesus Christ as our Savior and is for all those who believe. (Matthew 28:19,20)

We, the undersigned, agree to comply faithfully with the terms and policies of this contract.

Signed \_\_\_\_\_  
(Authorized Adult Representative)

Title \_\_\_\_\_

Date \_\_\_\_\_